

## Application Form: Cancer Care Accelerator Fund

This Fund is designed to foster collaboration and provide crucial seed funding to help organisations advance innovation ideas to improve the outcomes for and the experience of patients in Wales affected by Cancer. Project teams, departments or individuals from within UK-registered organisations can apply for an award of up to £10,000.

For full details of eligibility criteria, scope and closing dates, and other relevant information please see the [guidance document](#) associated with this funding programme. Applicants should fully complete this application form and submit with any required supporting documentation to [hello@lshubwales.com](mailto:hello@lshubwales.com) by the closing date of 28/11/2025.

**Complete all sections of the form. If you require assistance, please contact us using the e-mail address above. Completed application forms must not exceed 10 pages in length.**

**Do not include any confidential or commercially sensitive information in the material you submit to us.**

**All information will be shared with third parties for the purposes of assessing your application against the scope and eligibility criteria.**

Section 1: Organisation details	
Lead Company Information	
Organisation Name	
Organisation Sector	
Full Company Address	
Company Number	
We will use the details provided to perform checks on the company, including a Credit Safe Report and Companies House details. Please note that if you are successful you will need to provide us with evidence of a UK-based bank account in the name of the applicant company into which funds can be paid.	
Company Size	
For guidance on company size please see the <a href="#">Companies House website</a>	
Details of any parent or related companies	
In order to comply with UK Subsidy regulations we need to ensure that you have declared all subsidies from the single legal entity (company group) to which your company belongs in Section 9 of this application form.	
Will your planned project activities affect trade across the Northern Ireland/ European Union border?	Yes/No
Please provide a yes/no response and information to support your answer.	

Section 2: Lead Applicant	
Note that the named lead applicant must have the organisational approval to submit the application. The Lead applicant will be required to arrange authorised organisational signatory to legally binding documents on behalf of the company if successful.	
Lead Applicant name	
Position	
Phone Number	Email Address



<b>Section 3: Activity details</b>			
Activity Title			
Briefly describe the activity you propose to undertake. Use no more than 200 words.			
Start Date		End Date	
Activity Overview			
Activity Objectives			
Include the main objectives of the activity plan. Objectives should be Specific, Measurable, Achievable, Relevant and Time-bound (SMART). Max 5 objectives.			

<b>Section 4: Scope</b>	
Describe how your project fits the scope of the funding programme.	
You may wish to explain your motivation for the project; how your project outputs will support the scope. You may wish to attach further details in a supporting PDF.	

<b>Section 5: Approach and Delivery</b>	
This section should outline your plan of what, who and how you plan to deliver the joint activity. What approach will you take and what will the focus be? You can include as many work packages as required – suggested between 2-6 work packages. You may wish to attach further details in a supporting PDF.	
What – what are your planned deliverables for this activity	
Who – what are the contributions and inputs required to deliver the activity	
How – what are the contributions and inputs required to deliver the activity	
<b>Schedule:</b> When - You should include all relevant milestones for the activity with target completion dates.	
<b>Outputs:</b> You should aim to capture all outputs you plan to achieve here. Consider any KPI outputs that should be captured here.	
<b>Risks:</b> What are the main risks for the activity?	
Please describe the main risks to the project and how these will be mitigated.	

<b>Section 6: Activity Partners</b>	
Please list the partner organisation's name, a lead contact name, their position and their email address	
<b>Partner Contributions</b>	



List the details of any financial or non-financial ('in kind') contributions that you or the partners are providing during the activity.

#### Financial Contributions

Partner	Detail	Recipient

#### Non-financial ('In kind') Contributions

Partner	Detail	Recipient

### Section 7: Costs

Please provide an estimate of all costs associated with the project activities. Only costs directly associated with in-scope activities are eligible for grant funding. **Quotes:** One quote is required for all items over £1,999 in value, with two quotes for each item over £5,000 in value. A PDF copy of any quotes should be attached. If you have not selected the cheapest quote, you must provide a justification. Quotes are not required for internal staff costs, but you must provide a daily rate in the description as well as a total cost. We may check any daily rates for staff to ensure that they represent value for money.

Item description	Supplier	Cost (£)	Additional notes
Total costs			

Explain how the project represents value for money.

### Section 8: Subsidy status

If you are a non-public sector organisation, in order to ensure compliance with UK Subsidy legislation, please complete the following Subsidy declaration.

Please fully declare the following in the form below for the applicant company group (single entity):

- Any UK Subsidy awarded on the basis of the Minimum Financial Assistance exemption (or equivalent predecessor) in the last three years; and
- Any other Subsidy awarded in the last three years.

More information on subsidies can be found in the [Subsidy Control Act](#) and the [European Commission Regulations](#).

Award name	Subsidy scheme name	Date of award	Award amount (£)	Awarding body
TOTAL				

Note that it is the applicant's responsibility to fully declare all subsidies awarded in the last three years. If you are uncertain as to whether you have received a subsidy you should take independent legal advice.

## Section 9: Declaration

I declare that:

- I am authorised on behalf of the Lead applicants and Partner organisations named in Section 1 of this form to complete and submit this application on their behalf;
- To my knowledge all information provided in this form is complete, correct and accurate at the time of submission;
- The applicant companies are viable (i.e. operating as a going concern) at the date of signature below;
- The applicant companies and named individuals are not subject to any current material litigation;
- All permits and insurances are in place to allow the project to proceed, including professional indemnity insurance;
- I am content for the Life Sciences Hub Wales and delivery partners to include information on the company, any grant awarded and other non-confidential in public material such as website publications and case studies;
- In the event of a grant being awarded to the company named in Section 1, I am content for Life Sciences Hub Wales to provide details required to comply with the UK regulations on transparency for subsidies to a third party, and for the third party to publish required data within the public domain.

In signing this declaration, I agree for all information provided by me in relation to this application to be used by LSHW and their partners to assess this application in relation to the scope and eligibility criteria of the funding programme.

Should Life Sciences Hub Wales require evidence in support of this declaration, I agree to provide this in a timely manner.

I consent to the collection of my data provided in this application and agree to it being processed and used in accordance with Article 5 UK GDPR 2018 and the [Life Sciences Hub Wales privacy notice](#). If you should have any questions or concerns about the storage or use of your data, please contact the organisation's Data Protection Officer at [hello@lshubwales.com](mailto:hello@lshubwales.com).

Name	
Role	
Date	
Signature	

Please note that an electronic signature can be pasted into the form.

Name	
Role	
Date	
Signature	

A second signature is only required if your organisational structure means this is necessary.

**Application checklist**

Please check you have fully completed all sections of the application form and attached documents in support of your response as below.

Section	Document	Required/recommended
4 and 5	PDF Evidence to support fit with scope, and Approach and Delivery.	Recommended
7	Quotes to support costs	Required

Note that if you have not attached all the required documents, your application may be declined or delayed.

---END OF FORM---